



## Knott Educational Lecture Program - Request for Lecturer

*This form can be submitted electronically by following the format and submitting the required information as requested.*

### Contact Information

Name of Chapter or Society \_\_\_\_\_ Date \_\_\_\_\_  
Name of Chapter/Society Representative/Contact \_\_\_\_\_  
Address \_\_\_\_\_  
Work Phone (\_\_\_\_\_) \_\_\_\_\_ Home Phone (\_\_\_\_\_) \_\_\_\_\_  
Email \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

### Meeting Information

Meeting Dates \_\_\_\_\_ Lecture Date/Time \_\_\_\_\_  
Meeting Location/Facility \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_  
If the hosting city does not have a major airport, please indicate the nearest major city and airport. \_\_\_\_\_  
If the meeting is not being held in a hotel, please provide information for the lecturer accommodations/hotel reservation. Hotel \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Guest Fax \_\_\_\_\_

Expected number to attend the meeting \_\_\_\_\_

### Lecture Topics/Information

List your preference for lecture topics:

First choice \_\_\_\_\_  
Second choice \_\_\_\_\_  
Third choice \_\_\_\_\_

→  
*Continue to the next page*

Available audio/visual aids:

- LCD data projector       Slide projector       Overhead projector       Flip charts  
 VCR & monitor       Laser pointer       Wireless mouse  
 Other \_\_\_\_\_

*Only one Knott Lecturer can be funded each fiscal year. Chapters and societies selected to host the Knott Lecturers will be chosen according to the following:*

- 1. The order in which applications are received.*
- 2. How recently the chapter or society has hosted a Knott Lecturer.*
- 3. Completed Knott Lecture Request Form submitted by the appropriate deadlines.*

Briefly state why your chapter/society would like to host a Knott Lecturer.

---



---



---



---



---



---



---



---



---



---



---

*Chapter and society meetings scheduled from Sept. 1, 2021 to August 31, 2022 are now eligible for the Knott Lecturer Program. The application deadline is **June 1, 2021.***

**Mail, e-mail or fax the completed form to:**

Linda Kelly, MS, R.EEG/EP T, R NCS T, FASET, CSSGB  
 220 Highland Ave.  
 Morton, PA 19070

816-931-1120, ext. 108 phone [contact for questions]  
 877-207-2235 fax  
 Linda@aset.org